Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SAMAJBHUSHAN GANPATRAO KALBHOR ARTS, COMMERCE AND SCIENCE COLLEGE**
Name of the head of the Institution	**Dr. Kurane Sunilkumar Bapurao**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02026913846**
Mobile no.	**9822488113**
Registered Email	**dr.sunilkumarkurane@gmail.com**
Alternate Email	**sgkcollegeloni@gmail.com**
Address	**S.G.K. College, Lonikalbhor , Tal. Haveli Dist.Pune**
City/Town	**Loni Kalbhor Pune**
State/UT	**Maharashtra**
Pincode	**412201**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mr. Sidharudh Bhimanna Aivale**
Phone no/Alternate Phone no.	**02026913846**
Mobile no.	**9850097054**
Registered Email	**sgkcollegeloni@gmail.com**
Alternate Email	**aivalesidharudh@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://sgkcollege.com/img/Data/Report/Submitted%20AQAR%202018-19.pdf

4. Whether Academic Calendar prepared during the year

No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C++**	**68.00**	**2004**	**04-Nov-2004**	**03-Nov-2009**
2	**B**	**2.12**	**2014**	**21-Feb-2014**	**20-Feb-2019**
3	**B+**	**2.53**	**2019**	**09-Aug-2019**	**08-Aug-2024**

6. Date of Establishment of IQAC

01-Dec-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Third IQAC Meeting	**22-Aug-2019** **1**	**15**

Second IQAC Meeting	19-Jul-2019 1	16
First IQAC Meeting	17-Jun-2019 1	16
Timely submission of AQAR to NAAC	05-Aug-2021 365	16
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	N.A.	N.A.	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Started 02 new value added courses and COCs such as Fashion Designing Tally ERP.

Renovated campus area of 43,560 sq. ft.

Introduced online feedback system of institution

Collected feedback analyzed and action taken on feedback.

The college is going to purchase College Automation Software with the prior permission of the parent institution.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Enclosed	Enclosed

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	06-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

28-Dec-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)

As a Principal of the college I conveyed by reminder to the parent institution to purchase College automation software and due to technical issue and it will be purchased in due course. I'm yet awaiting for the prior permission from the parent institution. It has many functions, predetermined actions and tabs, thus makes administrative work more effective. I am awaiting to get permission from the parent institution. After getting permission we will purchase the same in due course. I Further college administration comprising of following components can be completed using this software 1) Online Student Registration 2) Student Admission and Fees 3) Student Administration 4) Financial Accounting

5) SMS /Email 6) Dashboard, MIS reports generated using the software provides all the details accurately which is efficient and time saving. By continuous evaluation, Management can take and implement preventive and corrective measures. Following are the key features of the college automation software used for college administration.1) Provides precise and accurate information to end users for better decision. 2) Organize and store all key data in a unified database. 3) The deployed work flow based system ensures streamlined processes. Transfer of funds from one module to another can be made on one click.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College is affiliated to Savitribai Phule Pune University, Pune and it follows the curriculum designed by University at UG and PG level. The University prepares academic calendar that specifies the duration of semester, the date of commencement and end of the semester. ? In the beginning of the academic year IQAC prepares action plan viewing in mind as per the University academic calendar. Accordingly IQAC forms various committees for implementation of Curriculum. ? Time table committees prepare time tables for arts and commerce and other programmes after the discussion with heads of the departments. ? Teaching workload distributed amongst faculty members and they are asked to prepare annual teaching plan accordingly and get it checked by the respective head of departments. Teachers are asked to strictly follow up the same. ? Care is taken to complete 100% syllabus and any leave is sanctioned only with the prior adjustment of the workload. ? Teachers are encouraged to use various teaching aids and also the use of ICT in classes for effective Teaching-Learning process. Learning management system Google Classroom is used to facilitate learning amongst students. In order to create interest game based evaluation. ? College has formed various college level Board of Studies in order to structure syllabus for remedial and COCs. ? For making teaching learning process effective, field visits, projects, seminars, industrial visits and study tours are arranged regularly. Further students are encouraged to attend various seminars and workshops arranged by cluster college group. ? Whenever curriculum is revised, the university and or college organize workshops for the benefit of teachers. Teachers are deputed to attend the same. ? Our College is located at Loni Kalbhor, a rural area of industries. Most of our alumni are involved in these industries. Our students are given exposure to these industries. Regular industrial visits are organized by Commerce department for imparting first hand practical knowledge. For this, college has signed 06 MoUs and collaboration with various industries/organizations. ? Teacher's diaries are maintained by the faculty members and they are checked and signed by the principal periodically. ? Documents related to curriculum delivery (syllabus, old question papers, specimen answer key etc.) are maintained at respective departments and records are randomly verified at AAA.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	N.A.	N.A.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	N.A.	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	All Prescribed Subjects	15/06/2019
BCom	All Prescribed Subjects	15/06/2019
MA	Economics	15/06/2019
MCom	Marketing	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	N.A.	Nill

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback is collected on various aspects of the college including office administrative services, library, sports, and teachers and on curriculum from different stake holders of college. All the feedback were analyzed by the feedback committee and the detailed reports are submitted to the IQAC. After analyzing the feedback necessary actions were taken. We have designed a special feedback form on curriculum development. 123 alumni are satisfied with their faculty members in respective their dept. of knowledge lecture delivery methods.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Marketing	120	68	68
MA	Economics	120	20	20
BCom	Marketing/ Costing	744	565	565
BA	All Prescribed Subjects	720	494	494
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1059	88	10	2	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
11	10	11	7	Nill	7
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, in order to resolve day to day academic problems of students the IQAC has established a mentoring system in which 1147 students were mentored by each teacher. Mentoring process is beneficial in institute because mentor transferring innovative ideas, knowledge and relevant skills to mentee. Mentor is a teacher acting as a friend and ideal person who support and encourage students. Mentor maintain all personal details like their address, contact number, academic performance and progress of mentee. The mentors arrange meetings twice

in a semester with the mentees and discuss with them on the topics they face difficulties. It is also suggested to the mentors to visit parents/home of a few selected mentees and discuss with them if their wards have any issues. Mentors guide them with their curricular and extracurricular activities. The mentor also advices the mentee about personal, and psycho-social issues, support services and facilities such as Student Aid Fund, Earn and Learn Scheme, Placement Cell, Library, Grievances Redresses, NSS, Discipline, Feedback, Internal Compliance Committee, Women Empowerment Cell, Students Welfare, Anti ragging, Cultural Committee. Along with this mentor provide information about different courses, Career Oriented courses, Remedial Coaching available in the college. Attendance registers are maintained and irregular students are advised for their future responsibility regarding family, nation and country. Mentor and mentee exchange their mobile numbers and mentors are available to the mentee all the possible time. Mentors have always open ears and are active listeners. A mentor is someone who allows mentee to see the hope inside himself/herself and this is done by preparing personal profile and SWOC analysis of mentee. Personal profile of each mentee is maintained with the mentor and is marked and updated after every meeting. SWOC analysis of each mentee is carried by himself and it appears to be helpful when mentee is suffering from low self-esteem. Mentors are ask the mentees to list their personal qualities which boost his/her confidence. Upon request of mentee and on several time disagreement with mentor is allowed to change his mentor with the permission of principal. Principal arranges meet of all mentors at least once a month for the reviewing of proper implementation of the system. Mentors always keep attention on evaluation reports of mentee. Mentor coordinates with the parents regarding the progress of students. Some separate activities like judo, karate are organized for the safety of girls. Mentoring program maintain interpersonal relationship based on mutual trust and respect between teachers and students. Mentoring system enhances the student's confidence and challenges them by setting higher goals taking risks and ultimately guiding them to achieve higher level.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1147	10	1:115

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	11	5	Nill	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nill	N.A.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	N.A.	2019-20	26/03/2020	31/07/2020
BCom	N.A.	2019-20	20/03/2020	31/07/2020
MA	N.A.	2019-20	12/10/2020	10/11/2020
MCom	N.A.	2019-20	25/04/2020	11/12/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute has taken efforts to improve performance of students by framing significant reforms in CIE. Exam based teaching, learning evaluation platform. At the beginning of semester faculty members inform students about various components in the assessment of process during the semester. The internal assessment, test, time table is prepared and is strictly followed as per the IQAC suggestions and is communicated to the students well in advance by displaying on notice board and strategic location. The internal evaluation includes MCQs, Unit test, open book test, Surprise test, home assignments, pre-semester examination, seminars and group discussion. CIE committee along with HOD's select questions for each subject from question bank. After the permission of the principal, examination coordinator distribute final question papers to the respective departments on the day of examination. CIE committee in charge has ensure for smooth conduction of internal examination. Seating arrangement is prepared by mixing students of all branches in examination hall. Evaluation is done by course handling faculty members within week from date of examination. A few of the corrected answer scripts are verified by HoDs to ensure the standard evaluation process. The marks obtained by students in internal assessment tests are displayed on departmental notice board and corrected scripts are shown along with suggestions grievances if any are readdressed immediately. Pass percentage of each stream is calculated and the Principal conducts review meeting for the improvement of student performance. HoD's sent progress report to the parents after each of internal test. Whenever necessary, institute arrange parent meet for a discussion about student progress. Poor performance due to frequent absentee is dealt on case to case basis. This helps students to perform better in university exam. To identify slow and advanced learners aptitude test is organized as per the instruction. Slow learners are given remedial coaching and personal guidance to build their goals and advanced learners are encouraged for their further improvement in academics.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of the every academic year head of institutes and IQAC coordinators arrange meeting with all HODs of departments to prepare the annual academic calendar (perspective plans) in alignments with schedule of university and displayed on notice board and a strategic locations. Only head of institute can integrate minor change in academic calendar. Academic calendar is a useful document which displayed all curricular and extracurricular activities including dates of internal and university theory and practical examination and all events as per university syllabus. HODs distribute syllabus to the faculty members to implement the teaching schedule successfully. Every teachers prepared teaching plan and maintain separate academic diary. At the end of semester every faculty members submitted syllabus completion reports within time to the respective HODs. In academic calendar, at the beginning of each semester, the students are instructed about the syllabus and evaluation process. Continuous internal evaluation arranged under the guidance of principal and internal evaluation exam committee. Departments conduct various methods of internal examination and evaluation which includes home assignments, unit test, MCQs, open book test, surprise test, seminars and pre-semester examinations. All the papers are evaluated within weeks from exam. Results of exam displayed on the notice boards of departments and communicated to the students and parents. The internal evaluation methods also help the students to improve their performance in examinations. Departments pay attention towards slow as well as advanced learners to improve their performance in university examination. All the activities are strictly followed as per academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.sgkcollege.com/Program.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
N.A.	BA	N.A.	115	73	63.48
N.A.	BCom	Marketing/ Costing	192	124	64.58
N.A.	MA	Economics	1	Nill	0
N.A.	MCom	Marketing	27	27	100

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sgkcollege.com/img/Data/Report/Feedback-of-Student.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	N.A.	0	0
International Projects	0	N.A.	0	0
Students Research Projects (Other than compulsory by the University)	0	N.A.	0	0
Projects sponsored by the University	0	N.A.	0	0
Industry sponsored Projects	0	N.A.	0	0
Interdisciplinary Projects	0	N.A.	0	0
Minor Projects	0	N.A.	0	0
Minor	0	N.A.	0	0

Projects	

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
First Place in Weight lifting (Men) Zonal Tournament	Mr. Baykar Ganesh Digambar	SPPU Pune	14/11/2019	University
All India Inter University Weight lifting (Men)	Mr. Baykar Ganesh Digambar	SPPU Pune	12/12/2019	National
International Conference Best paper Award	Prof. P.M. Khanuja	Arts, Commerce Science College, Narayangaon	20/02/2020	International
Appreciatiation Certificate	Prof. Amit Girigosavi	Hindu Dharmaguru Dashnam Gosavi Akhada	02/01/2020	Local
Extraordinary Work	Prof. Amit Girigosavi	Champion Karate Club	04/12/2019	National
Ideal Sports Teacher	Prof. Amit Girigosavi	AISF Vaidyakiya Sameeti Maharashtra	12/08/2019	State
Distinction with First Class in B. Com. at SPPU	Miss. Aishwarya Pardeshi	SPPU Pune	25/02/2020	University

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	N.A.	N.A.	N.A.	N.A.	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Hindi	2
Political Science	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	3	6.24
International	Marathi	1	0
International	History	2	6.01
International	Economics	4	6.48
National	Nil	Nill	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	4
Political Science	3
Economics	6
History	3
Marathi	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	NA	NA	2019	0	NA	Nill
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	NA	NA	2019	Nill	Nill	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	Nill	Nill	Nill

Presented papers	2	2	Nill	Nill
Resource persons	Nill	Nill	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Internationa Yoga Day	NSS and SGK College	15	27
Samajbhushan Ganpatrao Kalbhor (Mama) Punyasmaran Samarambha	SGK College and members of Kalbhor family in Loni Kalbhor	8	50
Business Ethics Lecture delivered by Dr Shweta Bapat	Dept. of Commerce S.G.K. College	2	64
Books exhibition	Dept. of Commerce s.G.K. College	2	92
Marathi Bhasha Din celebration as per Govt. GR	Deptt. of Marathi S.G.K. College	7	30
NSS rally to increase the awareness for cleanliness	NSS and SGK College	6	100
NSS rally on awareness of voting rights	NSS and SGK College	6	100
Haldi Kunku (get together) programme in NSS camp at Peth Naygaon Village	NSS and SGK College	3	40
Cleaning activity in Cremation Ground held in NSS activity inNayagaon	NSS and SGK College	7	70

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	N.A.	N.A.	Nill

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	N.A.	N.A.	Nill	Nill
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Bahishal Shikshan Mandal (Savitribai Phule Pune university	92 Students 16 Teachers	BCUD SPPU Pune	3
Earn Learn Scheme	21 students	SPPU	365
Swaccha Vari - Nirmal Vari	50 Students	SPPU	15
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	N.A.	N.A.	Nill	Nill	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nishanya Foundation	01/01/2019	Organizing students teachers oriented training programmes	102
Sadhana Sahakari Bank	01/06/2019	Organizing students oriented training programmes	80
Manibhai Desai Co-op. Bank	12/04/2019	Organizing students oriented training programmes	100
Vishwaraj Hospital	14/06/2019	To create health awareness amongst the students by organizing camps	650
Shivam Hospital	15/07/2019	To create health	570

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
105900	163392

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-Granthaalaya	Partially	3.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7559	514745	372	41278	7931	556023
Reference Books	9097	834298	3	396	9100	834694
e-Books	Nill	Nill	97000	2950	97000	2950
e-Journals	Nill	Nill	6000	2950	6000	2950
Journals	Nill	Nill	16	7919	16	7919
Library Automation	1	44000	1	5000	2	49000
Others(s	1114	324147	70	7549	1184	331696

pecify)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	N.A.	N.A.	Nill

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	25	1	1	1	0	1	7	100	0
Added	0	0	1	0	0	0	0	0	0
Total	25	1	2	1	0	1	7	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	N.A.

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
250000	4530	105900	163392

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college prepares the annual budget with the help of the CDC and IQAC after seeking requirement from the various departments in the month of February and it is sent to the management to seek approval and sanction. Every year, the priorities are decided and the necessary allocations are made. Thus, the college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep. The administrative office takes care of day to day maintenance in consultation with the principal. With the prior permission of the principal, various departments are allowed to use of multipurpose hall to organize the programs. There is a policy of the college to replace the existing computers periodically with the new versions to facilitate up gradation. There is also AMC for maintenance of computers and up gradation

of the existing software. Necessary software are purchased for the friendly use of computers and data processing as per the requirement and demand. Interruption free power supply is provided to the important Computer laboratory and office premises and AMC for the maintenance of inverter is in effect. The Academic Staff Committee organizes faculty improvement program to assist the faculty of the college to prepare computer aided teaching learning materials and enables them as ICT friendly teacher. The department also organizes computer literacy programme for non-teaching staff such as digital literacy and the students to increase the awareness about the use of IT among them. The teaching and non-teaching staff is deputed to attend the workshop/training programs on ICT to upgrade their knowledge. The students are guided to use the instruments and avoid from harmful applications under the supervision of teachers. The laboratory equipment and instruments are calibrated by the teaching and non-teaching staff of the respective departments before the commencement of annual practical examinations. These devices are maintained and repaired through funds available in the college. The college has a power generator within the campus. The Computer laboratory is provided with online UPS system. The computers in administrative office are provided with power back up. The maintenance of equipment is done through the annual maintenance contract while minor repairs are carried out on request through complaints register system. Two drinking water supply is assured through the well which is purified water available for the whole year. The rain water harvesting system is used to collect the water in the storage. The library staff takes care of books by cleaning regularly. In order to motivate the advanced learners, the library provides extra two more books. Necessary precaution is taken by installing fire extinguishers. For fixing the major problems, the external services are sought on the contract basis for which special provisions are made in the annual budget.

http://sgkcollege.com/VisionMissionPolicy.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	G.O.I.	40	57753
b)International	Nil	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling	05/10/2019	36	Nishanya Foundation
Yoga and Meditation	21/06/2019	29	Mr. Takawale
Remedial Coaching	06/09/2019	37	Nishanya Foundation

Career Counselling	26/08/2019	60	Nishanya Foundation
Developing Communication Skills	16/07/2019	65	Nishanya Foundation
[View File](#)			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Competitive Exams Career Counselling	60	72	Nill	Nill
[View File](#)					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	A.P. Motors Loni, ,Surya Tractors Co. Kadam Wak Vasti Loni Kalbhor Bajaj Alianz Pune, , Kalbhor	51	14
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	2	Arts	B.A.	S.G.K. College, Loni Kalbhor	M.A. II

2019	18	Arts	B.A.	S.G.K. College, Loni Kalbhor	M.A. I
2019	26	Commerce	B.Com	S.G.K. College, Loni Kalbhor	M.Com II
2019	42	Commerce	B.Com	S.G.K. College, Loni Kalbhor	M.Com I

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	N.A.	Nill

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nill	Nill	N.A.	N.A.
2019	Nil	International	Nill	Nill	N.A.	N.A.

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In order to involve students in the process of development of college the representation of students is actively managed by the college. Representatives are nominated for various statutory and non-statutory bodies of the institution. This reduces gap between college management and governing bodies with the students. To give an opportunity to the students and working in partnership with them is truly beneficial for the development of college. Further it is learning tool for the students and helps both the stake holders

to understand each other. College has been establishing Students' Council as per the Maharashtra Public University Act 1994. Student council take part in organizing college events and stream lines process of college. Students' Council acts as a Consultative Body and supports its peers throughout their academic years. College has successfully established it in previous academic years until 2016 in which New University Act 2016 came in effect. Since guidelines on how to form students' council in new act were not clear the college took the initiative to give representation to the students from taking them as members of the college working committees. The council has 21 members out of which 13 are selected on merit basis and 3 members are nominated to represent NSS, Cultural, and Sports, and two girl by the Principal. Out of these three, one is from the reserved category. The student members of the Students' Council elected their University Representative. Students' council and administrative and college working committees continually track the overall performance and quality of the college. A chair is reserved for University Representative in several functions such as Annual Prize distribution function. Two meetings of students' council were organized during this academic year. In these meetings, the members are informed about the academic as well as extracurricular activities to be carried out, and are carried out with their support. This enables to maintain discipline and smooth functioning of the college. In all there were 31 different committees existing in the college. Out of them students represented on 13 different committees. Those committees are as follows 1) College Development Committee 2) Internal Quality Assurance Cell 3) Students Grievance Redressal Committee 4) Special Cell Committee 5) Discipline Committee 6) Cultural and Youth Festival Committee 7) Literary Association 8) Student Aid Fund Committee 9) Library Committee 10) Anti-raging Committee 11) Development Fund Utilization Committee 12) Gymkhana Committee 13) Student Counselling Committee Each committee works through the standard procedure developed by the college. It organizes meeting to discuss several issues with prior to display of agenda and issues to be discussed. They are informed well in time about the meeting and everybody is allowed to put their views on the same.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has registered alumni association under the society registration act 1860 /21 (Registration No. MAH/5/1316/Pune, Dt. 11/03/2019) the association is constituted with members executive committee and general body comprising of all registered members. The students who have completed UG or PG from the college are eligible to register as a member of the alumni association Composition of the alumni association 1. Mr. Balasaheb Dattatraya Bhosale, President 2. Mr. Yogesh Pralhad Kalbhor Vice President 3. Mr. Dilip Narayan Walhekar, Secretary 4. Mrs. Bharati Yuvraj Shevale, Treasure 5. Mr. Nandu Kailas Kalbhor, Member 6. Mr. Santosh Baburao Bhosale, Member 7. Mr. Dipak Chhagan Pawar, Member 8. Mr. Chandrakant Baban Memane, Member 9. Mr. Prashant Suresh Kunjir, Member 10. Mr. Navnath Vitthal Kalbhor, Member 11. Mr. Rahul Balvantrao Kalbhor, Member Financial means of contribution. The alumni meet organized every year in different department and then on common of the institute. During these meets, achievements, progress, and plans are shared and feedback is taken which is taken into consideration while preparing the plans. The alumni offer the assistance in the form of educational aids like books, computers etc. sometimes in cash. Some of the former faculties of college are alumni of the college who have contributed significantly to the development of the college, every year of the various occasions they are invited as guests of the honor in the institution. The alumni contribute in the policy making with their representation in the statutory and academic committees such as IQAC, CDC

etc. The alumni associated with the social reforms are invited in the NSS camps to encourage the volunteers to do social service. Their experiences and participation encourage the counters. Some of the alumni are working in the field of industries, mass media and their communication help in providing feedback on the developments of college by sharing their view and opinions and thus developing the image of the college in society. Some of the alumni are public representatives they help us whenever there are some local problems they also participate in the governance of the college. Their feedback is valuable for the administration of the college. The college website and other social media are the best means to have a fruitful communication with the alumni and former faculties scattered all over Maharashtra.

5.4.2 – No. of enrolled Alumni:

170

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings during the academic year 2019-20 is organized

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The parent institution (i.e. S. S. V. S. S. Kolhapur) has been practicing its administration as much decentralized and participative as possible. Institution has given full freedom to its administration in the matters of decision making process. All the heads of the various departments of the institution are given full freedom of taking decisions at their levels. Likewise, administration of our college is decentralized and participative. Principal of the college is allowed to take decisions independently at his level. The HODs have full freedom to take decisions with own to run it with good effect. The college organizes various activities and programs, where involvement, cooperation and participation of all stakeholders is sought. The modern managerial concepts like strategic planning, teamwork, decision making and effective implementation are introduced in the college. Institutional practices are decentralized to a large extent. Various committees are formed to plan and monitor the functioning of different department of the college. The Principal allows the administrative staff, the heads of the departments and various committees to take decisions for carrying out their duties and various programs. Thus, participation of all members of the institution in decision-making process creates an environment of participatory democracy. While giving various responsibilities and powers to faculties, experience, competence, commitment and aptitude of the faculties is taken into consideration to carry the institutional objectives effectively. For the organization of workshops, conferences, seminars, and such other activities, separate committees helped by the other subcommittees are formed and allotted various responsibilities for the successful organization of the events. Committees are formed and allotted various responsibilities for the successful implementation of the events, thus, the institution practices decentralization and participatory management so as to cultivate participatory attitude and unity among the staff of the college. The co-curricular, extra-curricular and curricular activities in the college are carried through the cooperation of various committees. The work allocation of different committees for a given academic year is finalized and announced right at the year-end meeting of the previous year. Case Study of Lecture Series organized under

Extension Education Program of SPPU, Pune. For organizing lecture series under extension education program of SPPU, Pune. It aims at all-round personality development of the students and to create awareness regarding various social issues among Senior citizen. Coordinator of extension education committee requested the principal to call a meeting and discuss various topics as finalizing date, various committees etc. And same is communicated to the University for its Approval. After receiving its approval, various committees such as invitation cards, registration, welcome, photo, garlands and bouquet, seating arrangement, breakfast and lunch, rangoli and feedback committees were given responsibilities and they accomplished it successfully. Every year our college observe death anniversary of late social worker and educationist and founder of this institution, Samajbhushan Ganpatrao alias Mamasaheb Kalbhor on 2nd February, on the occasion, college organizes various program. For the said program various committees work under cultural committee of the college. All committees work rigorously with full coordination with each other to make it successful.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Before the end of each academic yaer, admission committees for various classes are formed and are displayed on general notice board. Due to the publicity of the admission process is made by displaying detailed notifications of admission programme on college notice boards as well as on college website and prospectus ahead of the schedule. Admissions are strictly given as per the reservation policies of the State Governments, and University authority. The admission committees work at a prominent location on the campus. Help and assistance is offered to all the students in selection of subjects with special attention being given to differently abled and socially challenged students.
Industry Interaction / Collaboration	College has several functional MoUs with institutions, hospitals and cooperative banks. Currently 6 MoUs/Linkages are ongoing and several students are getting benefited with this MoU. All the departments are given freedom to approach different institutions/industries to sign MoU or linkages necessary and beneficial for college. The expertise of these organizations helped the college in designing the curriculum of career oriented courses. Study tours are organized for final year students to

	organize in order to acquaint them with the scientific temperament.
Human Resource Management	The available human resources are employed by engaging them in various committees for performing activities, functions and programmes. The faculty and staff development programmes are also implemented to enhance their knowledge and skill in teachinglearning process. The college provides masons, plumbers, carpenters, and other required human resources, and thus the minor maintenance is done at the department level. In college campus lighting, path ways, electrical supply, water supply, teaching aids of the departments are maintained with the help of the college staff. The major maintenance and repairs are outsourced through external agencies and AMCs.
Library, ICT and Physical Infrastructure / Instrumentation	In central library total 9,097 reference and 7,559 text books are made available. Besides this each department has departmental libraries through which books are issued to the students. College has WiFi campus with two broad band connections each having 50 mbps speed. Distribution of Physical facilities of the college is done through the requirement and need of the department. College administration prepares a plan for creation and enhancement of infrastructure as well as upgrading and updating learning resources at periodic intervals.
Research and Development	College has established Research Committee which promotes research culture amongst faculty as well as students. Faculty encouraged to send research proposals and or workshop/ conference/ seminar proposal in consultation with the Research Committee. The faculty is further encouraged to present research papers in seminars and conferences. In order to promote research culture amongst students, college invites proposals from all departments with budget around 10,000/ through lead college programme.
Examination and Evaluation	The Controller of Examination of the college set up time table of the various internal evaluation methods. All the departments are asked to prepare their academic calendar considering the time table of CIE. Students' progress is monitored through

	internal evaluation tests and students are provided with additional teaching and guidance depending on his/her level of learning. Remedial Coaching is provided to the students lagging behind in learning and advanced coaching is organized for fast learners. In order to improve grades, students are asked to solve previous year question papers and get it corrected by concerned teacher.
Teaching and Learning	All the departments are asked to adopt innovative teaching learning methodologies. Projection of LCD of the college introduced game based teaching learning and evaluation using the same. Further, number of departments have used Google Classroom as learning management system and created various classes, through which recent content and important information about subject is shared with students. All departments conducts few classes using power point presentation and shows videos related to subject.
Curriculum Development	In order to develop curriculum of the career oriented courses college permits departments to form college level BoS which includes at least one experienced faculty member from other college/industry. Curriculum developed by the university is implemented as per the suggestions and the correction if any to the syllabus are forwarded to the university through Principal. Feedback on curriculum is collected from students, alumni and teachers and in case it may be used for further improvements in the syllabus.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Nil
Administration	Nil
Finance and Accounts	The system of College Automation Software is going to purchase on the prior permission of the parent institution. The college sent proposal for sanstha permission and we are awaiting for the same. It will helpful for online students' registration, students' admission and fees collection, student administration, financial accounting, cheque printing, sms. Mastersoft Higher Education Accounting Software is used and it can

	print online receipt of fees collected, dues. It can be used for transfers between different modules like Student Fees to Accounts module.
Student Admission and Support	After the permission of parent institution we will purchase the system of College Automation Software and it will be used for registration of students and online fees collection and to send SMS to the students. Slim Software is used in library for books registration and barcoding of the books. Opaque is used to search books and get its details.
Examination	Secure Remote Paper Delivery (SRPD) System is used for printing and secure delivery of the university examination. Data entry and examination forms are filled online and results are also displayed online mostly within 45 days of examination. Reevaluation and photocopy in cases needed are also provided online if students demand it. Hall tickets are delivered online and students can print it and get signed from principal before examination.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	N.A.	N.A.	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	N.A.	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Refresher Course in Commerce	1	14/11/2019	04/12/2019	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
patsansstha loan for member, MoUs with Hospitals	insurance, patsansstha loan for members,MoUs with Hospitals	Insurance, Earn and learn scheme for students, Student Aid Fund for economical weaker students, MoUs with Hospitals

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has internal i.e. Sanstha audit Chartered Accountant Audit and external i.e. By Accountant General Office, Mumbai, audit mechanism. The internal audit is carried out by the Auditor of the management i.e. Shri Swami Vivekanand Shikshan Sanstha, Kolhapur periodically within every financial year. The last audit by Accountant General Office Mumbai was done in the year 2005-06. There were some audit objections and all the objections are compiled by the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Shri Swami Vivekanand Shikshan Sanstha, Kolhapur	249447	For organizing extra cocurricular activities for students and for the development of Educational Infrastructure.

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	S.S.V.S.S.Kolhapur
Administrative	No	Nill	Yes	S.S.V.S.S.Kol

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)
1) Organized Parents Meet for both Arts Commerce students. 2) Feedback collected from parents. 3) It was decided strict disciplinary action against misbehave.

6.5.3 – Development programmes for support staff (at least three)
Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)
Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Conducted Academic Administrative Audit to monitor and ensure the quality of student's activities, departmental activities and staff members for periodic assessment for timely, efficient and progressive performance of academic task by the parental	01/04/2020	01/04/2020	01/04/2020	22
2020	Outcome-based teaching-learning and special programmes for slow and advanced learners. Students'	26/06/2019	01/07/2019	07/03/2020	16

feedback is taken at the end of year and the reports are conveyed to the teachers in order to improve the teaching learning activities.					

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college generate energy power of 11500 KWH and the requirement is of 15000 KWH. So the percentage of annual power requirement of the Institution met by the renewable energy sources is 76.66

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nill
Rest Rooms	Yes	Nill
Any other similar facility	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	10/07/2019	1	Tree Plantation	Environment Awareness	45
2019	1	1	15/08/2019	1	Raksha Bandhan	It helps in developing feeling	29

						of unity through the sense of frater nity.	
2019	1	1	25/11/2 019	1	Youth P arliament Champions hip	Social Responsib ility	48
2019	1	1	17/01/2 020	1	Swachcha Bharat Abhiyan	Health Awareness	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Certificate Course in Tally	01/07/2019	The department of commerce conducts this course in the college. The college faculty designed the syllabus of this course in consultation with tax consultants and renowned chartered accountants who emphasized the need of inculcation of professional ethics. It is self-funded and designed course that introduces the concept and theory of creating awareness among the students regarding the demonstration of the knowledge of Accounting through the usage of ICT. The ethics of transparency, accountability, truthfulness of information and the laws against the false information are emphasized through this course. It helps the students to get job in industry and cooperative sectors. Through this course the students are able to make paperless transactions in account matters, which indirectly creates environmental awareness amongst the

		enrolled students. In this course mainly the first year students of commerce are enrolled.
Fashion Designing (COC)	01/07/2019	This course is specially conducted for the girl students to make themselves to stand on their own feet, furthermore they will be capable to run their own business as well as the livelihood of their families. In addition to this they possibly able to get employability. Through this course the students are able to establish the familial relationship with the nearby community. The ethics of transparency, accountability, truthfulness of information are emphasized through this course. After this course, the students will able to stitch all kinds of cloths, dresses, readymade wears of kids as well adults, skill of embroidery work, ruffoo work, work for cloth corporations and start own boutique as a tailor.
Handbook for Stakeholders	16/07/2019	As per the directions of the UGC and university the code of conduct and ethics is prepared for students, principal, teacher and non-teaching staff. The same is uploaded on college website and code of conduct is printed on prospectus of courses for students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	30
Road safety Awareness	08/07/2019	08/07/2019	70

Helmet Awareness	20/07/2019	20/07/2019	35
Women Empowerment Public Awareness	19/08/2019	20/08/2019	165
Raksha Bandhan	15/08/2019	15/08/2019	32
National Sports Day	29/08/2019	29/08/2019	23
Hindi Day	14/09/2019	14/09/2019	170
[View File](#)			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green Practices • Students, staff using a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants Response: Green Practices Students are motivated to use bicycles. The parking area is in the front of the college premises, which helps to restrict entry of the vehicles in the premises. Public Transport: The College promotes students and Faculty to use public transportation. Installation of solar plant of 8 Kwh energy generation capacity per day. The college is in residential area, which reduces traffic in and around the campus. Naturally, the roads around the college are pedestrians friendly. Plastic-free campus initiative: The College has mechanism towards making the campus plastic-free by taking part in a campaign started by Loni Kalbhor Gram Panchayat. Initially NSS unit creates awareness amongst the students. The use of plastic in the college premises is prohibited to large extent. Green landscaping with plants CFL bulbs are replaced by LED bulbs

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I Title: NATION BUILDING BY EMPOWERING WOMEN Goals : 1.To make the Girls students to stand on their own feet by enhancing creativity 2.To train them in practical skills Girls students 3.To increase the self-employability of the Girls students 4.To inculcate entrepreneurial skills among the students 5.To create awareness of social issues 6.To strengthen the mental and physical power among the students 7.To create health awareness 8.To enhance the principle of communal awareness The Context : 1.The present traditional educational system and its curriculum are found to be impractical and at some extent unemployable. Considering this situation, the college embarked on enhancing the global skills and competencies which enable the students to meet the new scenario by acquiring the employable entrepreneurial skills. The skills in the practice like Fashion designing help them to encounter the barriers in the way of familial as well as communal problems. The practice: The teachers design the course syllabus with the help of external academicians and industrial experts put efforts sincerely. Nominal fees have collected from the students to improve technical and communication skills. For community college courses special training is carried out in collaborating industries. In this regard, the college runs certificate course in Fashion Designing and Tally ERP. Evidence of Success: 1. Employment opportunities widened 2.Employment in local and multinational companies/organizations 3.Start own business 4.Preference, strength and skills identified 5.Access to hidden employment market 6.Acquisition of tailoring skills 7.Increase social and communal awareness. Problems Encountered and resources required: 1.Giving admissions to every aspirants its difficult 2.A shortage of expert trainers in rural area where the college is located 3.Low accessibility to high-end instrument and equipment The college fulfills the most of resources from its parent institute. Dr. Bapuji Salunkhe, who worked with the missionary zeal with the motto, "Dissemination of Education for Knowledge, Science and Refined Culture". The prayer of the

Sanstha states that all great saints of the world are the incarnation of good and god. They have the power of enlightening the mankind. The principles by which the cultured man must live are truth, morality, character, honesty, sacrifice and expulsion of exploitation. This is the firm faith of Dr. Bapuji Salunkhe. Our college endeavors to make people understand the great personality of Shikshanmaharshi Dr. Bapuji Salunkhe. It also establishes good and healthy relationship with local women as well as the girl students. As a result of this established relationship there are no complaints regarding ragging, sexual harassment, etc. The period after crossing adolescence can be a very challenging time for girl students as they just crossed it. It makes very difficult to get the right guidance from the family members as well as the members came in contact with them. At this stage, it can be very healthy to have someone to talk to in an open and safe space. The accepted and respected choices are made available on the ground of parents and teachers. The college try to motivate them about gender equity through various activities organized in the college campus. In response to develop their physical and mental ability the college establish the committee named 'Vidhyarthinee Manch', through which the girl students acquire the skills of personality development. In this regard the college organized various lectures and activities with the help of nearby community for both girls and boys students. Vidhyarthini Manch organizes the programs having themes such as anti-sexual harassment, Self Defense Training program for Girls, health consciousness and hygiene, 'BETI BACHAO BETI PADHAO Abhiyan' etc. The College is very keen regarding safety and security of the girl's student and woman faculties .The following practice are done in this regard: The security guard is appointed in the college premise. Their prime responsibility is to maintain continuous surveillance on the mischievous and harmful activities being done to the girls or woman. Eve teasing is strictly prohibited with help of these guards. The discipline committee headed by a seasoned faculty continuously monitors the security practices in the campus. The complaints related to violation of discipline and reported by the security guard or anybody is placed before the principal. The discipline committee intentionally keeps the watch in the vulnerable places. The surveillance systems with a set of 16 CCTV cameras are installed at appropriate places. Footage of the recordings is periodically seen and appropriate action is taken, if any suspicious activity is observed by the principal. Separate staircases are provided for the girl student. The training sessions of the self – defense are organized for the girl students by the Internal Complaints Committee in collaboration with gymkhana chairman. The internal complaint Committee looks after the grievances of girl student and if necessary the help is taken from discipline committee and Nirbhaya Pathak. Patrolling van of the local police called 'Nirbhaya Pathak' periodically visits the campus for the prevention of offensive activities. The college has provided a separate room for recreation and rest of the girl students. The room is attached to the washroom. Rooms are also equipped with the essential amenities. Best Practice II Title: Lecture series as Awakening Social Commitment: Goals: 1. To make available good speakers on various subjects to Residents of Loni Kalbhor where College is located. 2. To create awareness in local people about various subjects. 3. To enlighten local people through resource persons. 4. To develop bond between college and society. The Practice: Through this scheme the College has been organizing Extension Education Lecture Series under the name of 'Bahishal Vyakhyanmala' since the academic year 2013-14 in collaboration with B.C.U.D., Savitribai Phule Pune University, Pune and kindly cooperation of local people where the college located. There is an Organizing Committee of Staff and Local People for this Lecture Series, which works under the chairmanship of the Principal. The Organizing Committee incorporates the experts from various areas. The experts are invited from the faculties. The experts deliver the lectures on various subjects like educational, social, political, historical etc. They try to reach the moral values through their lectures. Experts are

also invited from the field of administration. The financial budget for these lecture series is arranged from college as well as with the support of local people. Evidence of Success: Due to the Extension Education lecture series (Bahishal Vyakhyanmala) the relationship between the stakeholders and the college is strengthened. Problems Encountered and Resources Required: In the initial stage of the lecture series, there was no adequate number of audiences for lectures. But due to the consistency in these lecture series, there is good response from the nearby community. As the financial assistance at some extent is necessary, the resources required for the lecture series are availability of the finance from the nearby community. Dr. Bapuji Salunkhe alias Govindrao Dnyanojirao Salunkhe, the great visionary educationalist founded Shri Swami Vivekanand Shikshan Sanstha, Kolhapur in 1954 which is catering to the educational needs of students belonging to 11 districts of the State of Maharashtra. Presently, it is functioning through its 368 educational and cultural centers which include 170 High Schools, 8 training colleges, 18 Arts, Commerce and Science colleges, 66 Junior Colleges, 3 B. Ed. colleges, one Law College, multipurpose high schools, 19 hostels, and one Ashramashala (residential school). Most of these education centers are situated in the rural, backward, hilly, drought-hit and remote parts of the state of Maharashtra. Nearly, more than two lakhs of students are receiving their lessons in the Sanstha's different centers. All these centers of the Sanstha are manned with well-qualified, experienced and dedicated faculty, administrative and menial staff. Dr. Bapuji's dedicated work great service to the downtrodden and poor communities of the society is rewarded by the Government of Maharashtra by awarding him with the title "Dalit Mitra". Shivaji University, Kolhapur conferred on him the degree of D.Litt. The people awarded him with the title "Shikshanmaharshi" for his yeoman's efforts and pioneering work in the field of education. Dr. Bapuji Salunkhe, who worked with the missionary zeal, determined the motto of the Sanstha. It means "Dissemination of Education for Knowledge, Science and Refined Culture". It stresses the seeking of knowledge and its proper application so that man can become cultured and morally sound. The prayer of the Sanstha states that all great saints of the world are the incarnation of good and god. They have the power of enlightening the mankind. The principles by which the cultured man must live are truth, morality, character, honesty, sacrifice and expulsion of exploitation. The man who practices these principles in his life, no doubt he gets real knowledge and intellectual rapture. This is the firm faith of Dr. Bapuji Salunkhe. Our college endeavors to make people understand the great personality of Shikshanmaharshi Dr. Bapuji Salunkhe. It also establishes good relationship with local people.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.sgkcollege.com/img/Data/Report/Institutional-Distinctiveness.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

NIRMAL WARI ABHIYAN IN TUNE WITH SWACHCHA BHARAT ABHIYAN' Swachh wari-Nirmal Wari-Nisarg Wari There are various views on the origins of the Wari. Devotees of Vitthal were holding pilgrimages prior to the 14th century. According to one theory, Vitthalpant, the father of the Varkarii saint Dnyaneshwar began the Wari to visit Pandharpur in the month of Ashadha and Kartik. The Wari is generally regarded to exist for more than 800 years. Another theory credits Dnyaneshwar and the saint Tukaram to have started the pilgrimage. They used to journey to Pandharpur from Alandi and Dehu respectively by foot for fifteen days, reaching Pandharpurs Vithoba temple on Ashadhi Ekadashi. The tradition of

carrying the paduka (sandals) of the sants was started by the youngest son of Tukaram, Narayan Maharaj, in 1685.Further changes were brought to the pilgrimage in the 1820s by descendants of Tukaram and a devotee of Dnyneshwar called Haibatravbaba Arphalkar who was a courtier of Scindias, the Maratha rulers of Gwalior. Haibatravbaba is credited with the organization of the wari in use today. This involved carrying the paduka in a palkhi, having horses and organizing the devotees or varkaris in dindi. The pilgrims known as warkaris starts the main pilgrimage from Dehu in Pune district on foot, carrying the palkhi (palanquin) of Saint Tukaram, a renowned devotee of Lord Vitthala, a form of lord Vishnu. It is known as Sant Tukaram's Palkhi procession. It starts from Dehu reaches Pandharpur via Akurdi, Loni Kalbhor, Yavat, Varvand, Baramati, Indapur, Akluj Wakhri respectively. In one of his poems, Tukaram self-effacingly described himself as a fool, confused, lost, liking solitude because I am wearied of the world, worshipping Vitthal (Vishnu) just like my ancestors were doing but I lack their faith and devotion, and there is nothing holy about me. Tukaram Gatha is a Marathi language compilation of his works, likely composed between 1632 and 1650. Also called Abhanga Gatha, the Indian tradition believes it includes some 4,500 abhangas, but modern scholars have questioned the authenticity of most of them. The poems considered authentic cover a wide range of human emotions and life experiences, some autobiographical, and places them in a spiritual context. He includes a discussion about the conflict between Pravritti – having passion for life, family, business, and Nivritti – the desire to renounce, leave everything behind for individual liberation (moksha). Tukaram is never systematic in his psychology, his theology, or his theodicy. He oscillates between a Dvaitist [Vedanta] and an Advaitist view of God and the world, leaning now to a pantheistic scheme of things, now to a distinctly providential, and he does not harmonize them. He says little about cosmogony, and according to him, God realizes Himself in the devotion of His worshippers. Likewise, faith is essential to their realization of Him: It is our faith that makes thee a god, he says boldly to his Vithoba. Tukaram encouraged kirtan as a music imbued, community-oriented group singing and dancing form of bhakti. He considered kirtan not just a means to learn about Bhakti, but Bhakti itself. The greatest merit in kirtan, according to Tukaram, is it being not only a spiritual path for the devotee it helps create a spiritual path for others. Mamasaheb alias Ganpatrao Kalbhor was one of those warkaris who influence by philosophy of Sant Gadge Baba. Then he established Warkari Sect in Loni Kalbhor. With the help of all warkaris he spread the message of warkari sect. Soon afterwards the strength of warkaris increased and they insisted to take halt Sant Tukaram Palkhi at Loni Kalbhor. The palkhi prpocession was going directly by Pune-Solapur high way. After the insistence of Mamasaheb Kalbhor it started to take halt at Loni Kalbhor. Right from that year, the palkhi procession is staying continuously at Loni Kalbhor. As he was the stakeholder of our parent institute, we take responsibility to make necessary arrangement in the college campus for the warkaris. In this arrangement we provide the rooms, parking facility, water supply etc. The volunteers of the N.S.S. unit, Savitribai Phule Pune University, Pune. One unit having 100 volunteers of our college makes arrangement for smooth and healthy palkhi procession. In this procession all the staff members also participate in each and every work for providing the necessary requirements. On the day of the departure of palkhi procession the college volunteers cooperate the police department for the next safe and secure procession with the help of Gram Panchayat, loni Kalbhor. All the volunteers accompany the procession up to the destination of palkhi procession at Pandharpur, i.e. Ashadhi Ekadashi. During this procession all the volunteers narrate the pilgrims (warkaris) about the National Policy of Swaccha Bharat Abhiyan (Campaign) through the Swachh wari-Nirmal Wari-Nisarg Wari, Tree Plantation, plastic free procession etc. The college volunteers make the proper arrangement of the mobile toilets provided by Seva Sahayog Foundation, Pune on the occasion of Sant Tukaram Palkhi

Procession.

8.Future Plans of Actions for Next Academic Year

As per the suggestions made by the NAAC, college will start new programmes in the upcoming years i.e. 'Certificate Course in Commerce' 'Weight Lifting and Body Building' and for the same college has to augment campus area. In order to augment campus area new construction of the building will be planned. Various MoU will be signed and more students will get benefited from internship and training. Further college is planning to organize conference/ seminar and will seek funding from different agencies. The guidance center for competitive examination in the college shall be strengthened and more students will be asked to take benefit of the cell. Various career oriented courses will be started to improve students skill set and employability. Participation of students in field projects shall be made compulsory for the students of B.Com. Part III and they will be asked to do internship and or get on the job training. Especially the students from Commerce wing shall be deputed for internships in industries. Further several career oriented courses such as Certificate course in sports and Commerce department. It is planned to collect feedback from employee and analyzed and used for betterment of organization. After preparation of new construction plan proposals will be sent to various funding agencies. Programmes shall be organized for awareness programmes on health hygiene and personal sanitation, electrical safety, environment, cleanliness campaign and environmental conservation campaign and tree plantation on first July. Parking of students will be renovated and concrete will be laid in parking area. In order to compete with the digitally changing world, developing e-content is necessary. College shall have at least one classroom having lecture capture system and it will be prepared in the next academic year. The library services shall be upgraded with E Journals, E – Book. Along with this departmental libraries shall be enriched with addition of reference books. Lectures workshops on soft skill development shall be arranged. Remedial coaching for slow learners shall be enhanced. The cultural activities shall be enhanced by encouraging the students for participation in district level and central youth festivals. The college shall organize professional development and administrative training programs. The college shall organize professional development administrative training programs at least 2 per year. All the existing non LED tubes bulbs shall be replaced with LED. The rainwater harvesting system shall be installed at college campus.